

Richmond upon Thames Council for Voluntary Service (Richmond CVS)

SUMMARY TERMS AND CONDITIONS

Head of Capacity Building

Accountable to:	Chief Executive Officer, Richmond CVS
Hours:	35 hours per week, 28 will be considered. (This post may occasionally include some unsocial hours for which time off in lieu (TOIL) will be given in line with Richmond CVS's TOIL policy.)
Holiday:	28 days per annum pro rata plus 8 statutory bank holidays pro rata.
Salary:	£40,000 - £45,000 per annum FTE. The final salary offer will reflect the candidate's experience, skills, and alignment with the role requirements.
Duration:	Permanent (subject to funding)
Location:	Richmond upon Thames (Hybrid working, 50% office minimum)
Probationary Period:	6 months
Pension:	A company pension scheme is available. Richmond CVS contributes 8% of salary.
