



# Richmond CVS Trustee Recruitment Evening

October 2025

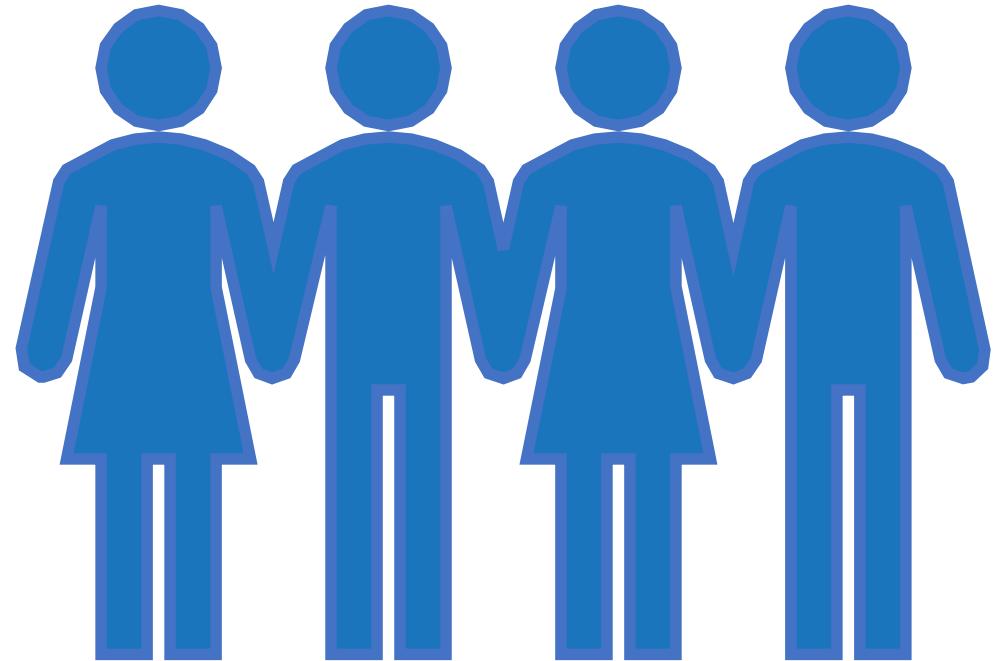
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# What is a trustee?

**“Charity trustees** are the people who share ultimate responsibility for **governing a charity** and directing how it is managed and run.

They may be called trustees, the board, the management committee, governors, directors or something else”

**Charity Commission - The Essential Trustee**



# The Charity Commission: The Essential Trustee -

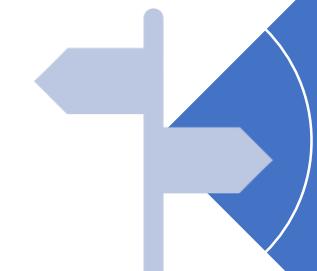
## 6 main duties



Ensure your charity carries out  
its purposes for public benefit



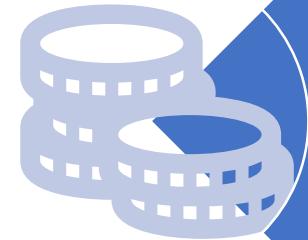
Comply with your governing  
document and the law



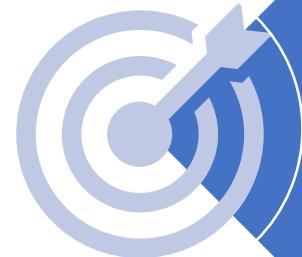
Act in your charity's best  
interests

# The Charity Commission: The Essential Trustee (CC3)

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Manage your charity's  
resources responsibly



Act with reasonable  
care and skill



Ensure your charity is  
accountable

# What is required of trustees?

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**Commitment**

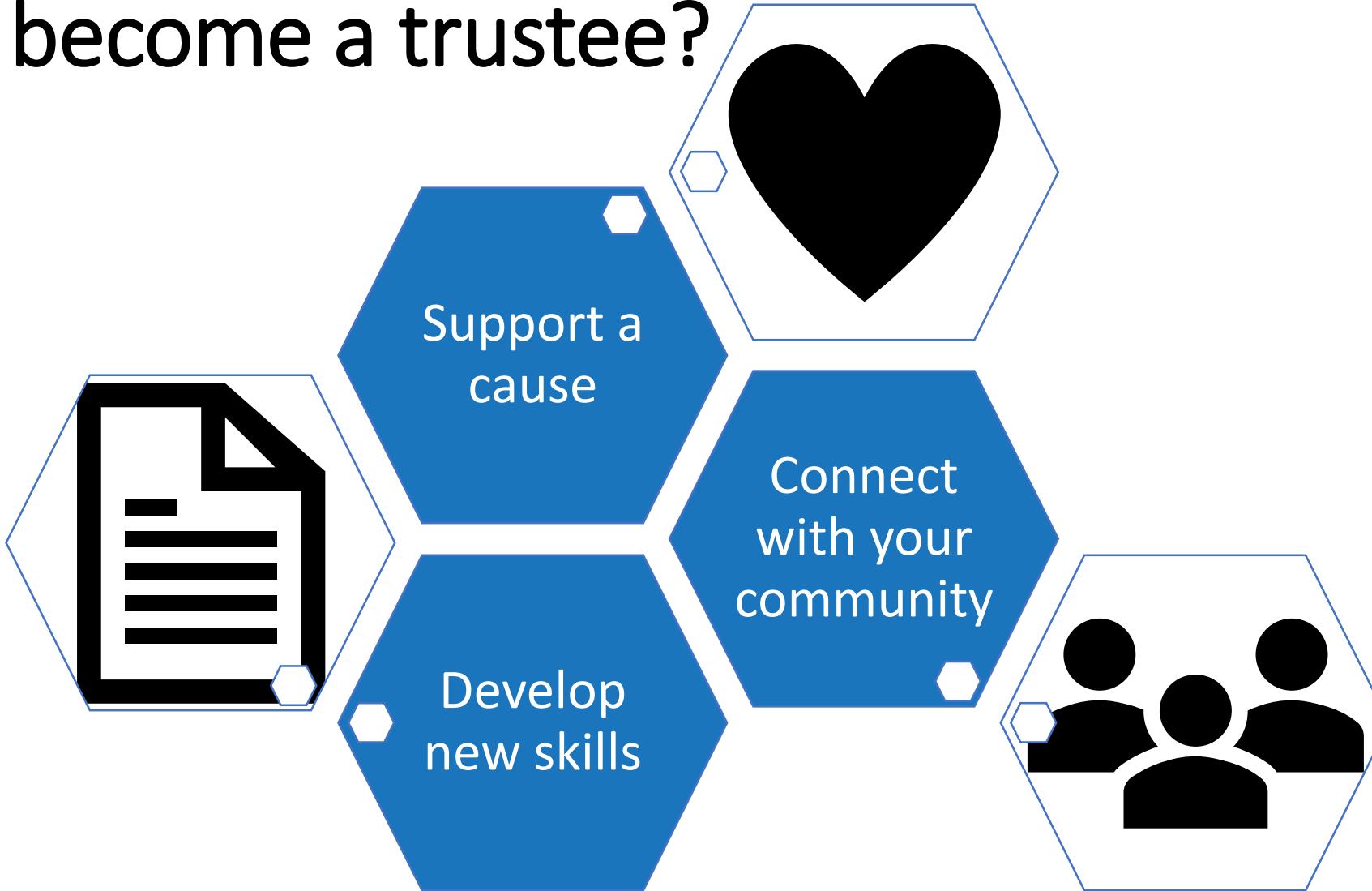


**Time**



**Skills**

# Why become a trustee?



# How can I find the right role for me?



**Do your research** - look at the charity's website, read previous annual reports & accounts, ask for a copy of the constitution, business plans, etc



**Have clear expectations** - ask for a trustee role description, understand what the charity expects of your time, number of meetings, etc - find out about their recruitment and induction process



**Build the relationship** - take opportunities to meet the staff, volunteers and beneficiaries of the charity - don't be afraid to ask questions



**Try it out** - ask to attend a trustee meeting or two, meet with current trustees informally

# Further information & support

- [www.gov.uk](http://www.gov.uk)  
[Become a charity trustee](#)
- The Charity Commission (CC3) -  
[The Essential Trustee](#)

Support from Richmond CVS

- [Support from Richmond CVS](#)
- [RCVS programme of training & events](#)



## Stay in touch

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T: 020 8843 7945

E: [action@richmond cvs.org.uk](mailto:action@richmond cvs.org.uk)



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