

**VOLUNTEER APPLICATION FORM**

Richmond upon Thames Council for Voluntary Service

Richmond and Hillcroft Adult Community College (RHACC), Parkshot, Richmond, TW9 2RE

Email: [action@richmondcvs.org.uk](mailto:action@richmondcvs.org.uk)

Website: [www.richmondcvs.org.uk](http://www.richmondcvs.org.uk)

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Volunteer role applied for: Volunteer Mentor

We are committed to supporting all applicants and make our processes as inclusive as possible. If you require any reasonable adjustments as part of the application and interview process, please get in touch and we will try our best to support you.

**Please email your completed form to Santiago Torchiaro, our Project Coordinator of Trustee Forward, at** [**santiagot@richmondcvs.org.uk**](mailto:santiagot@richmondcvs.org.uk)

# PERSONAL DETAILS

|  |  |
| --- | --- |
| First Name |  |
| Surname |  |
| Address |  |
| Postcode |  |
| Telephone |  |
| Email |  |

# DIVERSITY AND EQUAL OPPORTUNITIES MONITORING

We would be grateful if you could please also [complete our Diversity and Equal Opportunities Form](https://forms.office.com/e/rcQhgbqTMF). Completion of this form is voluntary. The form is anonymous and you do not have to log in to complete the form. The information given is used solely for monitoring purposes and is completely separate to your application. Thank you.

# MOTIVATION

Please explain why you would like to volunteer in this role.

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# TRUSTEE EXPERIENCE

Please give details of your experience as a trustee. If you have been a trustee of more than one organisation, you can include them all, starting with the most recent.

|  |  |  |  |
| --- | --- | --- | --- |
| **Organisation** | **From** | **To** | **Any particular roles (if applicable), e.g. chair, etc.** |
|  |  |  |  |

# EXPERIENCE AND SKILLS

Please give brief details of your experience and skills relevant to this role. Feel free to use bullet points or whichever format is easiest for you.

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# REFEREES

Please give details of **two** people willing to act as referees for you. They cannot be family members, and they must have known you for at least a year in a working, volunteering, or professional capacity. One of the referees must have known you in your trustee capacity, e.g., the chair or chief executive of the organisation where you have been a trustee.

|  |  |  |
| --- | --- | --- |
|  | Referee 1 | Referee 2 |
| Full Name |  |  |
| Role and Organisation |  |  |
| Address |  |  |
| Telephone |  |  |
| Email |  |  |
| Known in what capacity? |  |  |

# CRIMINAL RECORD

Please note any criminal convictions except those ‘spent’ under the Rehabilitation of Offenders Act 1974. If none, please state.

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# DECLARATION

I confirm that the information given in this application form is complete and correct.

It is acceptable to write your name as an electronic signature.

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**Signature Date**

Thank you very much for completing your application.