

## Richmond CVS Training and Events: February - April 2020

### February 2020

<b>Introductory Series: Fundraising</b>	4 February, 18.00 – 21.00
<b>Beginners Guide to Mailchimp for Email</b>	5 February, 10.00 – 15.00
<b>Introductory Series: Trusteeship</b>	11 February, 18.00 – 21.00
<b>Developing a Volunteer Management Programme Pt 1</b>	25 February, 10.00 – 13.00

### March 2020

<b>Introduction to Monitoring and Outcomes</b>	3 March, 10:00 – 13:00
<b>WAIT LIST - Office 365 – Not Just Email and File Storage...</b>	11 March, 10.00 – 12.30
<b>WAIT LIST - Office 365 – Not Just Email and File Storage...</b>	11 March, 13.30 – 16.00
<b>Managing Personal and Professional Boundaries</b>	16 <sup>th</sup> March, 10:00 – 13:00
<b>Emergency First Aid at Work for Volunteers</b>	20 <sup>th</sup> March, 9:15 – 17:30
<b>Trustee Network: Safeguarding – What Trustees Need to Know</b>	23 <sup>rd</sup> March, 18.30 – 20:30

### April 2020

<b>Successful Premises Management</b>	22 <sup>nd</sup> April, 10:00 – 13:30
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**More events and training sessions to be announced soon**

To book any of our sessions, please visit <https://www.richmondcv.org.uk/events>.

**Stay up to date with our newsletters** – subscribe to get the latest news and information from Richmond CVS, find out about the latest funding opportunities and be the first to know about our training and support opportunities. Visit [www.richmond.org.uk](http://www.richmond.org.uk) or call **020 8843 7945**.